**Churchill County Museum Board of Trustees**

**Minutes of Regular Meeting**

October 14, 2024

**Trustees Present:**   Loretta Burden, Ron Fritcher (Business), Bob Getto, Karen Goings, Lynne Hartung (President), Ileigh Simons, Jeff Scholz, Lynn Strasdin (Secretary)

**Trustees Absent:** Kelly Frost (City), Justin Heath (County), Sandy Hillery (Vice President)

**Director Present**: Mel Glover

**Guest:** Bill Hillery

President Lynne Hartung called the meeting to order at 5:35 pm.

Minutes:

* *Action Item*: Bob Getto made a motion to accept the August 19, 2024

minutes. Jeff Scholz seconded and the motion passed unanimously.

Financial Report:

* The September 30, 2024 Financial Report was presented by Karen Goings and placed on file.
* *Action Item*: Bob Getto made a motion to move the remaining grant money for the museum sign into the general fund, unreserved, once the stucco has been completed and paid for.  Karen Goings seconded and the motion passed unanimously.
* Bill Hillery presented information on accounting policies and procedures for nonprofit organizations.
	+ The board should pay attention to accountants' notes at the end of reports.
	+ The board may request various types of financial reports.  Example: Trends of Membership Dollars
	+ There is a Cash Over & Under Account to absorb issues with reconciling the register.
	+ Report any discrepancies to Bill Hillery.  He will report to the board if there is a concerning trend.
	+ There are other bank entities in Fallon that are willing and able to work with nonprofits.

* Lynne Hartung will cover for Karen Goings when she is gone in October/November.

Director Report:

* Mel Glover presented the directors report.
* Donna Cossette’s leave of absence has been extended.
* Lifetime membership to the Churchill County Museum Association was discussed.
* Bob Getto will contact Clint Jensen, as we still need a quote on the warehouse roof repair.

Old Business:

* Karen Goings resigned from the accessions committee, being that she is the treasurer now.

New Business:

The meeting was adjourned at 6:40 pm.

Respectfully submitted,

Lynn Strasdin, Secretary